

POSITION ANNOUNCEMENT

Camille Hope, Standing Chapter 13 Trustee for the Macon and Athens Divisions of the Middle District of Georgia, is accepting applications for the position of staff attorney.

DUE DATE: February 28, 2024

LOCATION: Macon, GA

JOB SUMMARY: Provides legal services and counsel for the Chapter 13 Trustee

JOB DUTIES:

- Conducts 341(a) meetings of creditors.
- Attends and represents the Chapter 13 Trustee in court hearings.
- Responds to telephone calls and correspondence.
- Drafts legal documents, pleadings and briefs.
- Reviews case modifications and court orders.
- Travel to Athens, Georgia and a valid driver's license will be required.
- Extensive familiarity with, and use of technology and Microsoft Office are required.
- The office is in Macon, Georgia. Some remote work is possible, but applicant must be willing to work in the office most of the time.

EDUCATION: A degree from an accredited law school and admission to the bar in the State of Georgia are mandatory.

EXPERIENCE: Prior bankruptcy experience or completion of law school class in Bankruptcy is preferred.

PHYSICAL DEMANDS: Able to carry a large laptop into court.

SALARY AND BENEFITS: This is a regular full-time position with competitive salary and a benefits package that includes medical, dental, and SEP retirement plan. Salary is based on experience.

Forward Resumes To: Camille Hope
P.O. Box 954
Macon, GA 31202

Forward Resumes in
PDF Form by Email to: cahope@chapter13macon.com

The Office of the Chapter 13 Trustee is an equal opportunity employer and does not discriminate on the basis of race, color, religion, sex, national origin, disability, gender identity, sexual orientation or protected veteran status.